



Online Bill Payment Tutorial for Bolivar WSC

Go to Bolivar Water Supply Corporation Website: www.bolivarwatersc.com

From the website Homepage, click on the green icon labeled **BILL PAYMENT**

Bolivar Water Supply Corporation
Committed to Providing Clean, Safe Water for All Our Residents

(940) 458-3931
[Contact Us](#)

Home Customer Service Forms & Reports News & Notices Resources

Search this website ...

ANNUAL WATER QUALITY REPORT
Available Now

BILL PAYMENT
Drought Contingency
Water Quality Report
Board Agendas

Local Weather

Today	Tomorrow	Wednesday
Few clouds 97°/75°	Few clouds 95°/75°	Scattered clouds 96°/76°

Once the Bill Payment page has loaded, click the green icon labeled **Pay Your Bill Now**

Home Customer Service Forms & Reports News & Notices Resources

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Bill Payment

Bolivar Water Supply Corporation offers a wide variety of convenient payment options for our customers. Simply choose the option that best suits your needs.

Online Bill Payment

If paying your bill Online just click the green "Pay Your Bill Now" button. Store your information for a more streamline payment process.

Payment Address
Bolivar Water Supply Corporation
P.O. Box 1789
Sanger, TX 76266

Pay Your Bill Now

Local Weather

Today	Tomorrow	Wednesday
Few clouds 97°/75°	Few clouds 95°/75°	Few clouds 96°/76°

Alerts

Text 2 Pay

This will automatically redirect you to our online payment portal hosted by [Ampstun \(utilitybillingsystem.net\)](http://utilitybillingsystem.net). From this page, you will need to login to the payment portal by using your user name (email address) and password. If you need assistance with login information, please contact our office at 940-458-3931 or at bolivar-info@bolivarwatersc.com

AMPSTUN
Reliable Essential Support

User Name Password

Consumer Registration Forgot your password?

1.8973.24902

The Portal will allow you access to more information regarding your utility account. Some Features available within the portal are:

- ▶ [My Contacts](#)
- ▶ [Automatic Payments](#)
- ▶ [Register Another Account](#)
- ▶ [Customer Chooser](#)
- ▶ [My Billing Addresses](#)
- ▶ [Pay Bill](#)
- ▶ [My Meters](#)
- ▶ [My Locations](#)
- ▶ [My Transactions](#)
- ▶ [Automatic Bank Draft](#)
- ▶ [Contact Us](#)
- ▶ [View My Bill](#)

To continue with paying your bill, please select the [Pay Bill](#) option

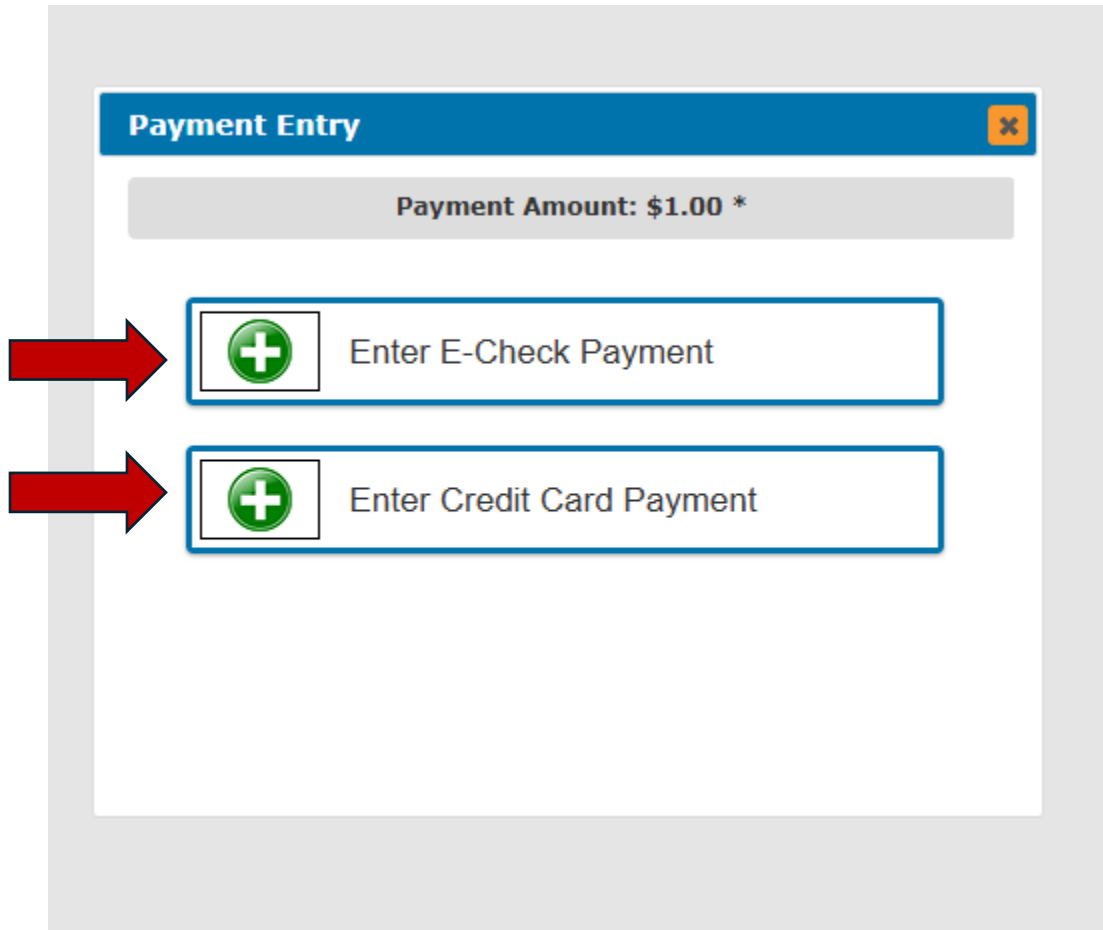
The screenshot shows the Bolivar Water Supply Corporation website. At the top, there is a header with the company logo and name. Below the header is a blue navigation bar with the text "Consumer Menu". On the left side, there is a "Menu" section with a list of options: My Contacts, Automatic Payments, Register Another Account, Customer Chooser, My Billing Addresses, **Pay Bill** (circled in red with a red arrow pointing to it), My Meters, My Locations, My Transactions, Automatic Bank Draft, Contact Us, and View My Bill. On the right side, there is a "Current Locations" section with a form for Account Number, Customer Name, and Location(s). Below this is a table with the heading "Location Number" and one entry: 14-214794.

The next screen will show the account balance and the options to [Pay Full Balance](#) or [Pay Other Amount](#).

The screenshot shows the "Pay My Bill" screen. At the top, there is a blue header with the text "Pay My Bill". Below the header, there is a "Select Location:" dropdown menu with the value "14-214794" and a "Balance: \$0.00" label. Below this, there are two radio button options: "Pay Full Balance" (unselected) and "Pay Other Amount" (selected). To the right of the "Pay Other Amount" option is a text input field containing the value "1.00". At the bottom left, there is a link for "Credit Card Privacy Policy".

Once you have made your selection, select the [Make Payment](#) box located far right of screen.

After the Make Payment selection has been clicked, a screen will pop up with two payment options:

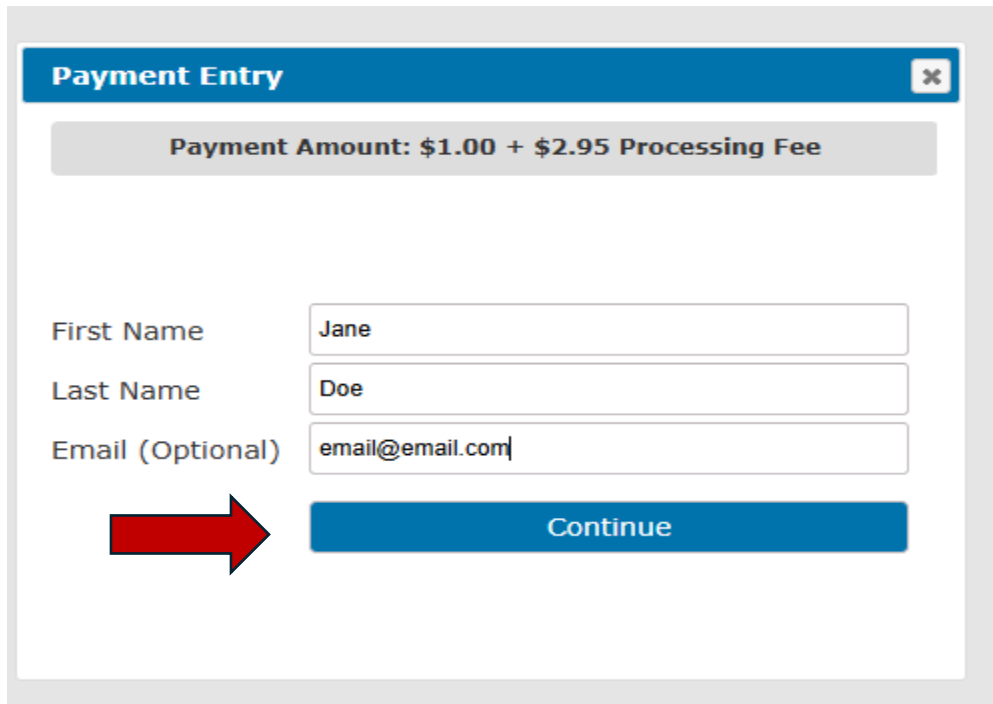


Select your method of payment. Please note that processing fees will apply:



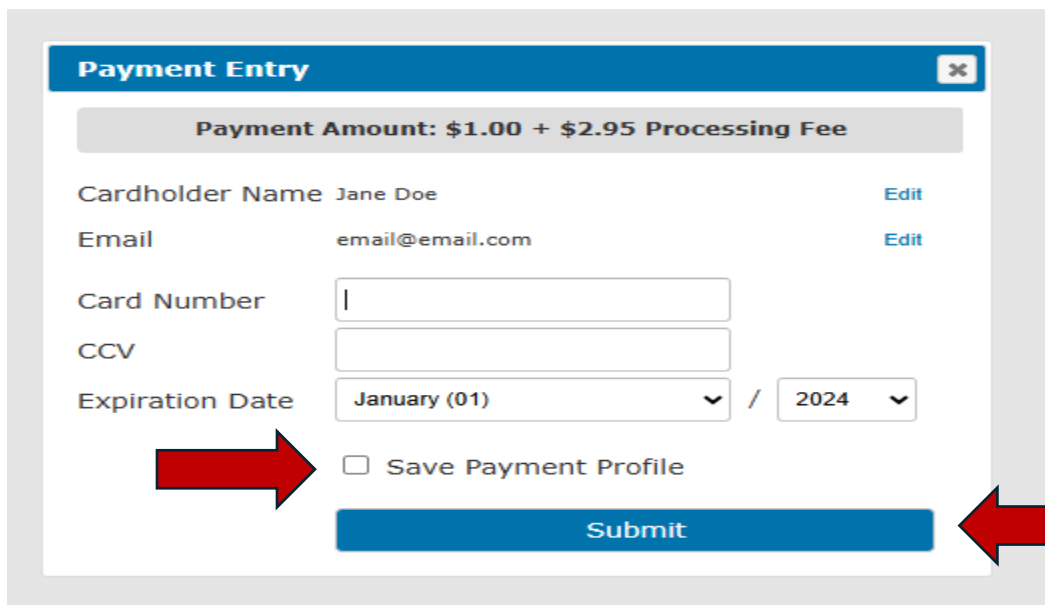
- **Credit/Debit Card Payments:**
 - **Payments from \$0.01 to \$200.00:** \$2.95 per transaction
 - **Payments from \$200.01 and above:** 2.75% of the transaction amount
- **E-Check Payments:** Flat rate of \$2.00 per transaction

To Process with a **Credit Card**, select the Enter Credit Car payment option. The next screen will show the amount you intend to pay, plus the processing fee. Your information will auto populate, but you may change the email address here. Then select **Continue**



The screenshot shows a 'Payment Entry' window with a blue header and a close button. Below the header, a grey box displays 'Payment Amount: \$1.00 + \$2.95 Processing Fee'. The form contains three input fields: 'First Name' with 'Jane', 'Last Name' with 'Doe', and 'Email (Optional)' with 'email@email.com'. A red arrow points to a blue 'Continue' button at the bottom.

On the following screen, enter your credit card information as it appears on your card. Please note you have the option to save this information for future payments. Once all information has been entered, click Submit



The screenshot shows the 'Payment Entry' window with the same header and payment amount. The form now includes fields for credit card information: 'Cardholder Name' (Jane Doe) and 'Email' (email@email.com) with 'Edit' links; 'Card Number' (input field); 'CCV' (input field); and 'Expiration Date' (January (01) / 2024). A red arrow points to a checkbox labeled 'Save Payment Profile', and another red arrow points to a blue 'Submit' button at the bottom.

This will complete the transaction, and a receipt will be sent to the email address entered.

To Process with a **E-Check**, select the Enter E-Check payment option. The next screen will show the amount you intend to pay, plus the processing fee. Your information will auto populate, but you may change the email address here. Then select **Continue**

The screenshot shows a 'Payment Entry' window with a blue header and a close button. Below the header, a grey box displays 'Payment Amount: \$1.00 + \$2.95 Processing Fee'. The form contains three input fields: 'First Name' with 'Jane', 'Last Name' with 'Doe', and 'Email (Optional)' with 'email@email.com'. A blue 'Continue' button is at the bottom, with a red arrow pointing to it from the left.

On the following screen, enter your credit card information as it appears on your check. Please note you have the option to save this information for future payments. Once all information has been entered, click Submit

The screenshot shows the 'Payment Entry' window with a blue header and a close button. Below the header, a grey box displays 'Payment Amount: \$1.00 + \$2.00 Processing Fee'. The form shows 'Customer Name' as 'Jane Doe' and 'Email' as 'email@email.com', both with 'Edit' links. Below these are three input fields for 'Routing Number', 'Account Number', and 'Check Number'. A checkbox labeled 'Save Payment Profile' is present, with a red arrow pointing to it from the left. At the bottom is a blue 'Submit' button, with a red arrow pointing to it from the right.

This will complete the transaction, and a receipt will be sent to the email address entered.